



Diocese of Broken Bay

Lay Ministries

An Invitation to the People of the Diocese

In our diocesan plan, **Going Forward Together: Pastoral Care for Evangelisation 2006-2010**, it is envisaged that "there will be more clearly defined lay leadership roles with well formed and trained people to fill them". The move to a variety of ministries in the Diocese is an expression of our effort to provide appropriate pastoral care for our people which will help them take the mystery of Jesus to others.

As Bishop of Broken Bay, in 2008, I established four Lay Ministries. These included roles and functions which have been performed by lay faithful in the Diocese for some time. I consider that these Lay Ministries are not only consistent with the Diocesan Vision and Pastoral Plan but also an appropriate evolution of existing liturgical practices and procedures occurring in the Diocese. These ministries are the Ministry for the Word, Ministry for Liturgy, Ministry for Music and Ministry for Hospitality. In May this year thirty Lay Ministers were commissioned at a Mass at the Cathedral. This commissioning followed a formation program conducted cooperatively by the Parish Support Unit and the Broken Bay Institute earlier in the year and late last year.

With the inclusion of four extra ministries, formation is now being offered in Minister for Liturgy, Minister for Music, Minister for the Word, Minister for Hospitality, Minister for Youth and Young Adults, Minister for Seniors, Minister for Catechesis and Minister for Loss and Bereavement.

The Lay Ministries Program continues in Semester 2, 2010 with six ministries on offer: Minister for Liturgy, Minister for Music, Minister for the Word, Minister for Youth and Young Adults, Minister for Catechesis and Minister for Loss and Bereavement.

All ministries are open to both men and women. They involve participation in an initial formation program, leadership in the local Parish community and a commitment to ongoing formation for a period of three years and a commissioning.

My purpose in establishing and developing these ministries is:

1. to give recognition to, and affirm, the wonderful contribution which has been, and is currently being, made by lay faithful to parish life;
2. to facilitate appropriate formation of such members of the faithful;
3. to assist priests within the Diocese, by lessening their burden of responsibilities, through giving to prepared lay faithful roles more appropriately performed by them;
4. to improve liturgical celebrations within the Diocese;
5. to draw more lay faithful into ministry;
6. to promote a new sense of vibrancy in parish and diocesan life.

David L Walker
Bishop of Broken Bay



Diocese of Broken Bay

Lay Ministries

Minister for the Word

The role of the Minister for the Word is to promote the reading of, reflection on, and study of the Scriptures. Those applying for this ministry should be willing to make this reflection a normal part of their personal journey to God. Their personal reflection on the Scriptures would prepare them to proclaim the word, and assist others to come to a deeper knowledge of the Scriptures and thus proclaim them in a more meaningful way.

Minister for Liturgy

The role of the Minister for Liturgy is to help create meaningful Eucharistic liturgies in the parish. This ministry involves preparing and directing liturgies, educating others in the various roles involved in the Eucharistic liturgy, and being the parish liaison with the Diocesan Liturgical Commission.

Minister for Music

The role of the Minister for Music is to help create meaningful Eucharistic liturgies in the parish through the facilitation of appropriate liturgical music. This ministry involves preparing and directing liturgical music and educating others in the various roles involved in the music ministry.

Minister for Hospitality

Hospitality gives witness to Christ's message of love and care. The role of the Minister for Hospitality is to develop and enhance parishes as welcoming communities. This will be achieved by giving greater understanding to parishioners and parish ministries of the importance of welcoming visitors, newcomers, inactive and disaffected members of the community. This ministry involves the promotion of a clear message that all parishioners are part of the hospitality ministry in a parish and that the role of the Minister for Hospitality is to facilitate this inclusive parish approach.

Minister for Youth and Young Adults

The Parish community is an intergenerational community that allows everyone to share their gifts with young people as well as benefit from the gifts of young people. The role of the Minister for Youth and Young Adults is to facilitate that sharing. This can be achieved by making young people feel welcome in the parish, nurturing them in their faith, challenging them to live out their relationship with Jesus in a community of believers and engaging them at all levels in the life and mission of the Parish.

Minister for Seniors

The Parish community is an intergenerational community that allows everyone to share their gifts. The Role of Minister for Seniors is to facilitate that sharing and support the unique needs of an essential group in every parish community, the 'wisdom' group, senior members of the community. This can be achieved by recognising the diversity of this generational group, the unique gifts they have to offer as well, as receive from, the Parish community and engaging them at all levels in the life and mission of the Parish.

Minister for Catechesis

The Ministry for Catechesis within the Parish is essential for the integration of the variety of catechetical ministries into the elements of the Church's pastoral mission both in their local Parish, the Diocese and the Universal Church. The role of the Minister for Catechesis is to ensure Catechetical ministries such as, the Confraternity of Christian Doctrine, Sacramental programs, Baptism preparation, Faith Formation activities and programs and RCIA maintain their foundational focus – the formation of a community of disciples.

Minister for Loss and Bereavement

Loss and bereavement is universal, affecting all people at some time in their lives. The role of the Minister for Loss and Bereavement is to facilitate the development and ongoing support of parish based groups that provide pastoral and practical assistance and planning in areas that assist persons who are grieving due to loss in their lives.

An application form is attached and further forms are available from your Parish Office or through the Parish Support Unit at the Diocesan Offices.

For further details, please contact:
Carole Gan, Acting Director, Parish Support Unit
Ph: 9847 0560 email: carole.gan@dbb.org.au



Diocese of Broken Bay

Lay Ministries Program 2010

Program Information

The Lay Ministries Program is a face-to-face program developed through the collaboration of the Parish Support Unit and the Broken Bay Institute in the Diocese of Broken Bay.

There is no course fee.

No prior training, experience or qualification is required.

2010 Semester 2 Schedule:

Semester Two: August - November 2010

Closing Date: Friday 30 July

Initial Formation:		Saturday	
Session #1:	Lectio Divina – Call to Holiness / Baptism Caroline Chisholm Centre, Pennant Hills	28 August	10am – 4pm
Session #2	Specific Ministry Training Workshops Mt St Benedict College, Pennant Hills	11 September	10am – 4pm
Session #3	Specific Ministry Training Workshops Mt St Benedict College, Pennant Hills	23 October	10am – 4pm
Session #4	Spiritual Leadership Training Retreat Caroline Chisholm Centre, Pennant Hills	27 November	10am – 3pm

PLEASE NOTE THE FOLLOWING PROGRAM REQUIREMENTS:

1. **ALL SESSIONS #1 - 4 MUST BE ATTENDED**
2. **SESSION #2 WORKSHOPS MUST BE COMPLETED PRIOR TO ATTENDING SESSION #3**
3. **ONLY APPLICATIONS ENDORSED BY THE PARISH PRIEST WILL BE ACCEPTED**

**Commissioning Mass - Bishop David Walker:
2011 – Date to be advised**

**Follow-up and Support Sessions in Regional Locations:
Dates to be advised**

For further information, please contact:

Ms Carole Gan, Acting Director, Parish Support Unit – 9847 0560 carole.gan@dbb.org.au



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Lay Ministries Program 2010

Application Form

Name: _____ Title: _____

Address: _____ P/C: _____

Phone No/s: _____ Parish: _____

Email: (please print) _____

Please indicate your Lay Ministry Program preferences:

Semester Two: August - November 2010

Closing Date: Friday 30 July

I wish to be involved in the Lay Ministry Program commencing in August 2010

Please indicate Ministry Training preference. If more than one, indicate 1st, 2nd and 3rd preference:

Liturgy Word Youth Catechesis Loss & Bereavement Music

Other:

Please keep me informed of future Lay Ministry Program dates.

Please complete the form and ask your Parish Priest to endorse it and send the original to:

Ms Carole Gan
 Acting Director – Parish Support Unit
 PO Box 340
 Pennant Hills NSW 1715

*****ONLY APPLICATIONS ENDORSED BY THE PARISH PRIEST WILL BE ACCEPTED*****

ENDORSEMENT - PARISH PRIEST	
I support in <small>(Print full name of Applicant)</small> his / her application for enrolment in the Lay Ministries Program and I am happy to have this person exercise this ministry in this parish.	
..... Parish Parish Priest (Signature)