

# MINUTES OF THE HOLY FAMILY PARENTS AND FRIENDS

## ANNUAL GENERAL MEETING

TUESDAY 7<sup>th</sup> DECEMBER 2010

1. **PRESENT** : Vincent Dwyer, Jacqui Hayes, Kevin Bauer, Fran Grant, Fiona Douglas, Sally Berry, Darlene Baines, Claire Martin, Paula Sutton, Jean Shatek, Patrice Lumb, Rita Savannah, Amanda Maclean, Rob Maclean, Rose Brown, Louise Woods.
2. **APOLOGIES**: Maryanne Spring, Emma Janssen, Mary Meagher, Lisa Soussa, Sue Mowbray.
3. **MEETING COMMENCED** at 9.15pm in the school hall with an opening prayer led by Kevin Bauer.

#### 4. **ACCEPTANCE OF MINUTES OF PREVIOUS MEETING**

**Motion** : The Minutes of the Meeting held on 19<sup>th</sup> August 2010, be accepted as presented at the meeting. **Proposed**: Sally Berry, **Seconded**: Rita Savannah. **Carried**.

#### 5. **CORRESPONDENCE**

Two financial statements were received and passed to Fran Grant for her attention.

A Christmas card has been received from St Jude's. This will be posted on the school noticeboard.

A letter of thanks from the Woods Cottage Foundation was received and read to the attendees.

#### 6. **PRINCIPAL'S REPORT**

KB referred to the Principal's report provided in the P&F Annual Report.

He provided an update (as per the Report) on the BER building activities; the school's Catholic Mission, citing the good work done by the School's Social Justice team in the areas of Social Justice awareness and the issue of sustainability - mentioning thanks in particular to Sue Mowbray, Belinda Culmer and Jean Shatek.

He acknowledged the tremendous work done by the Staff this year, in particular thanking the School's Leadership team and the involvement of the Parish Priests.

KB concluded his update by thanking the P&F Executive for their participation in activities through the year.

## **7. PRESIDENT'S REPORT**

VD referred to the President's Report in the Annual Report for a detailed update for 2010 activities.

He re-stated the objective set by the P&F for the year - to continue to build on the great sense of community that Holy Family School has; and to raise funds with the objective of giving half of those funds to the school for immediate requirements; and setting aside the other half of funds raised in 2010 to assist in the acquisition of land in the future.

He concluded his report by thanking KB and the P&F Executive, notably Fran Grant for her tireless efforts in the Treasurer role.

## **8. TREASURER'S REPORT**

FG expressed her thanks to everyone who made the school such a success in 2010 and to those who contributed in fundraising activities through the year.

She made particular mention of Josephine Salvaris, who was a great help to her in her role as Treasurer of the Social Committee.

FG referred to her report in the Annual Report for further detail, and confirmed that the 2009 financial statements have been prepared and audited and will be available at the School Office for perusal.

## **9. GENERAL REPORTS**

**Uniform Shop** (update provided by Claire Martin)

Claire referred to the report provided in the Annual Report. She acknowledged the great efforts of Lisa Soussa, who is leaving the Uniform Shop team as her son Ethan is leaving school, and thanked her for her contribution.

**Social Justice** (apologies provided by Mary Meagher, please refer to the Annual Report.)

**Social Committee** (update provided by Sally Berry)

Sally referred to the Annual Report for detail on the social activities conducted through the year, and thanked the parent community and class parents for all their efforts in ensuring events ran smoothly.

She concluded by stating that she would be stepping down in her role as Social Committee Coordinator, and would be handing the reins to Maryanne Spring in 2011.

**Sponsorship** (no report provided)

**School Board** (apologies provided, please refer to the Annual Report)

**Band**

Patrice referred to the report provided in the Annual Report, in particular thanking Melinda Forster and Lana Huntley for taking on the coordination of the Recorder ensembles. She mentioned that the Recorder report had not been included in the Annual Report. JH apologised for this and confirmed this would be rectified (*Actioned 8 April, and included in the website version of the Annual Report*)

**10. MATTERS FOR DISCUSSION**

Jean Shatek raised the issue of P&F funding for creative arts at Holy Family next year.

KB confirmed that Year 5 and 6 would be participating in a creative arts event in term 3 of 2011, involving music and dance.

Rita Savannah concurred with Jean's comments, agreeing that it would be beneficial to increase the focus on creative arts in the school.

KB raised the issue of balance - the focus on learning should have a greater leaning to literacy and numeracy rather than creative arts.

A discussion followed - members of the P&F community agreeing that as Catholics, giving our children a Catholic education we hope to raise a holistic child. It was also agreed that the school play was a success, particularly in bringing together children from all age and year groups to work in a team environment.

VD concluded the discussion by stating that the issue was two-fold - 1) the meeting concurred that a school play and band were valuable assets in our school and highly beneficial for the children; however 2) how does the P&F contribute to funding these extra-curricular activities? The problem is the need to balance the distribution of funds raised by the P&F as equally as possible so that every child at

the school benefits. Would every child at the school benefit from funding for creative arts? The discussion ended with an agreement to raise the issue as an agenda item next year, with a further investigation into possible costs of a creative arts programme.

A final matter for discussion that was raised was on the number of fundraising bbq's that were occurring - one parent expressed dismay at the number of times she was asked to pay for sausage sizzles and raffles. It was agreed that this should be limited to a term-by-term event, to be actioned as of 2011.

## **11. ACKNOWLEDGEMENTS**

VD thanked Kevin Bauer for his commitment to the school throughout the year, and thanked his team of staff and support staff.

VD thanked the parent community for their interest and efforts in continuing to make Holy Family a social and vibrant school and community.

VD thanked the attendees for being at the AGM, and thanked Fran Grant in her role as Treasurer in 2010, and Jacqui Hayes for completing her 3 year term as P&F Secretary.

## **12. ELECTION OF P&F EXECUTIVE FOR 2011**

The sitting P&F Executive formally resigned their positions to Kevin Bauer. Kevin called for nominations for President of the P&F for 2011.

**Motion** : That Vincent Dwyer be re-elected to the position of President of the P&F in 2011. **Proposed**: Jean Shatek, **Seconded**: Rita Savannah. **Carried**.

**Motion**: That Fran Grant be re-elected to the position of Treasurer of the P&F in 2011. **Proposed**: Vincent Dwyer, **Seconded**: Patrice Lumb. **Carried**.

**Motion**: That Amanda Maclean be elected to the position of Secretary of the P&F in 2011. **Proposed**: Jacqui Hayes, **Seconded**: Louise Woods. **Carried**.

Kevin welcomed the team and said he looked forward to working with them in 2011.

**The meeting concluded at 10.00am.**