

OLHC Epping P & F Association

General Meeting – May 26th 2009

Present –Kevin Turner, Louise McDonald, Robert Manning, Richard Zalm, Julian Stephens, Angela Doherty, Cassandra Kirk, Belinda O'Sullivan, Sandra Tucker, Marissa Sheehan, Megan Maguire, Jane Morrison, Peter Keeley.

President's Report – Robert Manning

- Table and present last meetings minutes. One motion to amend them from the Treasurer, Julian Stephens, as they were missing one point. That being that the P&F were to donate/transfer \$12,000 to the school as promised., 2nd by Angela D. Motion accepted.
- We need a better distribution of the Minutes of the P&F Meetings to the school community. They are currently posted on the school website, but they may need to be added, in part, or mentioned in the school newsletter.
- Mothers Day function was very good, with a great feedback. Well done Dads & helpers.
- Fed Govt grant was unsuccessful but there are new grants coming. We had a Bendigo Bank donation of \$3500 for the playground, working bee was done to prepare the site, ready for the soft fall & benches etc. This was done.
- Working Bee – Great turn out, lots achieved including cleaning out of P&F storeroom & room in hall, gardens pruned & cleaned up, seats clean & general school clean. Thanks & well done all.
- Markets – committee advises that the Markets are not running through winter, including June, July & August. The first survey that went out at the end of Term 1 had a bad response, only 30% of school responded & 2/3 against markets continuing. There is no real option other than to cancel, as they are hard to run without the support of the school community. We need new ideas & new blood. The option to outsource the markets coordination is on hold.. We need to write to Bendigo Bank (give \$100 each market) & Hornsby council if we are cancelling them.
- Carnivale 2121 – the use of the gelato machine was given to help raise money for the bush fires. Profits were donated, about \$1000.

- Dads in the Classroom is back this Term, back to focusing on literacy.
- P&F need a filing cabinet to store vitals & info, if anyone has a spare to donate.
- Question from Treasurer (JS), Did we receive the money from Bendigo Bank \$3500? Answer (RM), I believe so, back in Nov 08.
- At the AGM at the end of this year, I will be stepping down as President as my 3 years are up.

Vice President's Report – Richard Zalm

- Spoke to Betty O (from Better Homes) RE sponsorship, not interested at the moment, keep her posted, may be interested in smaller role.
- Markets – we need a positive plan, new vibe, it has an impact on the school, we need to come back with a bang, maybe we need to keep it voluntary.
- Fundraising Meeting, maybe each stage has a fundraising activity, if the markets are cancelled, maybe we should survey the school, get new ideas.
- Survey to families - What do we want? Models of fundraising, new ideas needed, money needed to replace winter markets. Walk-a-thon, \$4000, possible dates??
- End of Year Party – Wild Pear Dural. Motion for \$250 for deposit. No maximum numbers, \$50 head BYO. Proposal accepted/passed.

Treasurer's Report – Julian Stephens

- Statements presented 1st Feb- 30th April 2009. Proposed JM, 2nd CK, Passed.

Principal's Report – Kevin Turner

- Website problems, sent to CSO, now fixed, 3 people are trained and can access and update our website. We need to get parents used to using website.
- Anzac Day Ceremony at Epping. Captains present, good publicity.
- Interviewing for next year 2010, 22 children at this stage.

- Promotions have been good, flyers, preschool visits etc. Open day for new & current families & parish. Got new families from this day.
- Term2 – all settling in well, Feast Day Mass.
- Working Bee was great, soft fall down & seats. 17 dads & 1 Mum.
- Statement presented – how P&F funds have been spent. Comment: also need to add ongoing costs, running costs, which the P&F pay, including cleaning.
- Building Revolution Fund – refurbishment money \$75,000. 5 year painting plan, doors, electrical, PA system.
- P21 fund - \$850,000 shade structure over top court, flooring, outdoor learning centre. We are self-managing these projects as this saves 10-15%. Must be done within 12 months. Updates in newsletter

Market's Report

- Ran May markets with new model. Spent \$1800 on gazebos. All went well. Problem with Walkers thinking we owe them money as we didn't advise them.
- If markets run in Sept, we need a new coordinator. The write up will take 6 months if we have to out source.
- Wait for survey results as to the next market?? Who will run them??

Canteen Report - Marissa Sheehan

- Kindy Dads did the BBQ at the end of Term1. Good turn out. Term 2 will be Stage 1.
- Doing Sushi this term, no gelato as Megan's hands get cold in winter.
- Some generous parents have being making new items, crepes, cookies etc. Thank you, big hit.

Uniform Shop – Jane Morrison

- Scarves available through supplier, red & blue. Propose, optional extra to uniform. Keep consistency, same colour, from uniform shop \$5. Approved.

General Business

- Mums organising the Disco, Friday July 3rd.
- Dads organising Das in the Classroom next Tuesday, back to basics.
- Before & After School Care meeting, running at a loss due to staffing, utilities, decreased numbers.

Cash Statement 1 Feb - 30 April 2009

| Item | Date | Chq# | Dr | Cr | Balance /Total |
|--------------------------------------|--------|------|-----------|--------|-------------------|
| Cash at bank 1 Feb 08 | | | | | 26,714.90 |
| Less Payments | | | | | |
| Calendars - copying | 3-Feb | 51 | 116.50 | | |
| Calendars - binders | 3-Feb | 52 | 15.56 | | |
| Donation - OLHC Computers | 3-Feb | 53 | 10,000.00 | | |
| Welcome BBQ - Jumping Castle | 6-Feb | 54 | 502.50 | | |
| Welcome BBQ - Jumping Castle Deposit | 6-Feb | 55 | 167.50 | | |
| Welcome BBQ - Food | 9-Feb | 56 | 202.25 | | |
| Donation - OLHC Computers | 23-Feb | 57 | 5,200.00 | | |
| Gelato | 23-Feb | 58 | 181.50 | | |
| | | | | | <i>16,385.81</i> |
| Deposits | | | | | |
| Interest - Feb | 1-Feb | | | 73.74 | |
| Interest - Mar | 1-Mar | | | 38.10 | |
| Interest - Mar | 2-Mar | | | 14.66 | |
| Gelato - Wecome BBQ | 9-Feb | | | 331.00 | |
| Deposit - Markets | 17-Mar | | | 268.00 | |
| Nth Epping Kindergarten - Sausages | 21-Mar | | | 33.50 | |
| Deposit - Markets | 7-Apr | | | 335.60 | |
| P&F Levy Term 3 08 (paid) | 11-Apr | | | 500.00 | |
| Mother's Day | 15-Apr | | | 720.00 | |
| | | | | | <i>2,314.60</i> |
| Cash at bank 30 Apr 09 | | | | | 12,643.69 |

Expenses Incurred not Paid and Expected Payments

| Item | Date | Chq# | Dr | Cr | Balance /Total |
|-------------------------------------|-------|------|---------|--------|-------------------|
| Cheques Issued Not Presented | | | | | |
| Mother's Day Expenses (10 cheqs) | | | 835.59 | | |
| Grounds Maintenance | | | 1350.00 | | |
| Welcome BBQ - Food | | | 11.70 | | |
| Expenses Incurred not Paid | | | | | |
| Gelato Sundry Items | 5 | | 134.74 | | |
| | | | | | <i>2,332.03</i> |
| Payments Pending | | | | | |
| Mother's Day | 3-May | | | 120.00 | |

Meeting Closed: 9.23pm