



## AUTHORISATION TO USE PERSONAL INFORMATION

As a Catholic School we are committed to the wholistic integrated education of our children, spiritually, socially, academically, physically and emotionally and to building community as part of the Church's wider mission in Catholic Education. In order to do this we need to gather personal information from you.

We are committed to being open about how we use your personal information.

*We use the information that we collect from you for:*

	I give permission (please <input checked="" type="checkbox"/> in appropriate space)
(a) The education of your child	
(b) Use by the P&F to keep you informed on issues that may affect you or your child	
(c) Building community, and communication between parents through the operation of the Class Parent Network. For example, the provision of a class list of names, addresses and phone numbers to parents of each class for the purpose of a class birthday list.	
(d) The operation of the school canteen through the use of names and phone numbers of volunteers on the roster	
(e) The operation of the School Band, for example, by distributing information on behalf of the Band master, and enabling communication between parents of band members.	
<b>Please note that (e) applies to members of the School Band only</b>	
(f) From time to time, your child's photograph may be taken as part of a school activity and we may wish to use it to promote school initiatives or special events, for example, in Diocesan publications, or in Newspapers. Individual students will not be identified by name unless the consent of parents is specifically sought.	

**We will ask you to sign this authorisation only once and your authorisation will remain current unless you contact us and revoke it for any of the above purposes. You can revoke your authorisation by writing to the Principal, care of the school office, informing of your decision.**

Please complete the authorisation below, by signing the form and returning to the school office.

If you choose for your own personal information **not be used** for any of the purposes above, please sign your initials in the appropriate box above and sign the authorisation below.

### AUTHORISATION

I/we give permission for our personal information to be used for the purposes outlined in (a) to (f).

NAME:..... Date:.....

Signature:.....(Parent/Guardian)