



Internet and Network Services Agreement
Our Lady of the Rosary Catholic Primary
School Waitara 2008



Information Sheet for Parents and Guardians

Our lady of the Rosary School considers that the following uses of the internet and network Services by students are unacceptable:

System requirements

- Any uses that breach existing Broken Bay Catholic Schools Office or school policies
- Any use that contravenes the ethos and values of the Catholic school system
- Any attempts to injure the reputation of or cause embarrassment to schools or the diocesan school system
- Any use of Diocesan School System (DSS) computer systems for business or personal financial benefit
- Any use of DSS computer systems for party political reasons.

Personal Safety

It is unacceptable to:

- Post personal contact information about themselves or other people
Personal contact information includes address, telephone, school address, work address, email addresses etc.
- Meet with someone they have met on-line without their parent/guardian's approval and participation.
- Not disclose to their teacher any messages they receive that are inappropriate or that make them feel uncomfortable.

Unlawful Use

It is unacceptable to:

- Engage in any illegal act, any criminal activity, threaten the safety of people etc.

Privacy Issues

It is unacceptable to:

- Post private information about another person.
- Re-post a message that was sent to them privately without the permission of the person who sent them the message.
- Send items of a sensitive or confidential nature by e-mail without prior clarification with the addressee.

Copyright & Plagiarism

It is unacceptable to:

- Abuse the rights of copyright owners. Copyright infringement occurs when an individual inappropriately reproduces a work that is protected by copyright. If a work contains language that specifies acceptable use of that work, the user should follow the expressed requirements. If the user is unsure whether or not they can use the work, they should request permission from the copyright owner.
- Plagiarise works found on the internet. Plagiarism is taking the ideas or writing of others and presenting them as if they were original to the user.

Access

It is unacceptable to:

- Attempt to gain unauthorised access to the service or to any other computer system through the service, or go beyond their authorised access. This includes attempting to log in through another person's account or access another person's files.

Inappropriate Use

It is unacceptable to:

- Use inappropriate language in public messages, private messages and material posted on web pages.
- Use obscene, profane, lewd, vulgar, rude, inflammatory, threatening or disrespectful language.
- Engage in personal attacks, including prejudicial or discriminatory attacks
- Harass another person. Harassment is any behaviour that is not asked for and not wanted and that offends, upsets, humiliates or intimidates another person. If a user is told by a person to stop sending messages, they must stop.
- Knowingly or recklessly post false or defamatory information about a person or organisation.
- Use the service to access material that is profane or obscene (pornography), that advocates illegal acts, or that advocates violence or discrimination towards other people. A special exception may be made if the purpose of such access is to conduct research and both the teacher and the parent/guardian approves access.
- Attempt to access sites and games that are inappropriate in school settings. These include violence, hate, horror sites and games.
- Fail to immediately disclose inadvertent access in a manner specified by their school. This will protect users against an allegation that they have intentionally violated the school acceptable use policy.

Network Security

It is unacceptable to:

- Make deliberate attempts to disrupt the service performance or destroy data by spreading computer viruses or by any other means.
- Intentionally spread computer viruses.
- Provide their password to another person for accessing services.
- Interfere with the operation of anti-virus software or other computer system security features.
- Alter system files, system configurations, folders and other technical data.

- Not notify the school network administration if they have identified a possible security problem. However, students are not to go looking for security problems, because this may be construed as an unauthorised attempt to gain access.

Resource Limits

It is unacceptable to:

- Use the services for other than educational or career development activities.
- Download or send large files (>1Mb).
- Use computer systems in such a way as to impede the efficiency of others.
- Post chain letters or engage in "spamming". Spamming is sending an annoying or unnecessary message to a large number of people.
- Not check e-mail frequently or not delete unwanted messages promptly.
- Subscribe to poor quality discussion group mail lists that are not relevant to their education or professional/career development.

Monitoring

Students and parents are advised that the use of the school's computer and internet and network services may be monitored to:

- Protect against unauthorised access.
- Ensure that systems and networks are functional, and
- Ensure that use complies with this policy and the requirements of the Catholic Schools Office.

To be retained by parents for their own records