



## *St John the Baptist Catholic Primary School*

21a Dulkara Road South Woy Woy 2256

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Wednesday, 6<sup>th</sup> April 2011

Dear Parents and Carers

Thank you for your interest in becoming a member of our school community. St John the Baptist Catholic School is part of the Diocese of Broken Bay Catholic School System. We enjoy a rich relationship with our local parish and are continually strengthening our partnership.

The Enrolment Process is designed to give you opportunities to share with us your dreams and desires for your child as they commence their school journey. It affords us an opportunity to share with you the many wonderful aspects of our school. Through open and transparent discussion we can work together to ensure a quality Catholic education for your child.

Central to this process is the completion of both the Enrolment Form and the Parish Reference Form enclosed.

Please return the completed Enrolment Form, together with the required documentation and Parish Priest Reference Form (Parts A and B) to the school office. Applications should be lodged in the month of May. There is a non refundable enrolment fee of \$40 to process the application.

If you are not from Woy Woy Parish or of the Catholic Faith please have your Parish Priest or Minister complete the Parish Priest or Minister complete the Parish Priest Reference Form before lodging with the School.

After returning the completed forms you and your child will be invited to participate in conversations with the Principal, Member of the School Board and Parish Priest at a pre arranged time in June on the school premises. The appointment time will be made when you return your completed application forms and documents to the school office. The Schools Enrolment Committee will then meet to review your application.

If enrolling for Kindergarten it is expected that your child will attend an Early Birds Orientation Program, which will be conducted in Term 4. Children enrolling in other grades will be invited to attend an orientation day on a mutually arranged date, where appropriate.

We will notify all applicants of the outcome of the Enrolment Process by mail on Friday, 22<sup>nd</sup> July, 2011. At this time you will be advised of Orientation dates plus any other activities planned to welcome your child into our school.

If you have any questions or if I can be of assistance in any way please contact me. I look forward to meeting with you and your child in the near future.

May the Peace of Christ be with you,

FRANK COHEN  
Principal

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**A place of dignity and high expectations, where the presence of God prevails.**